



Transition Town Haslemere

Transition Haslemere AGM and SG meeting 18th January 2010

Present

Julia Roxan, Ann Finlayson, Nick Prandle, Owyn Prandle, Adrian Wimbush, Clive Davidson, Naomi Clarke

Apologies Melanie O'Dell, Sue Stathers, Phil Valentino, Deborah Nicholls, Mike & Fay Foster, Sandy Polak

AGM –

Chairmans report noted.

Action – Clive to distribute.

Mayor sends congratulations at Transition Haslemere's success over last year.

Report from Treasurer

Total on account 83.30 (Cash) + 863.26 Bank, 11 pounds passed to Adrian as float for cash

Note thanks to Adrian AND Waitrose for £434 income.

Monies to be claimed back from Waverley and Naomi's costs to be repaid.

Question over £350 from Waverley – is it a grant or payable on invoices. Remainder is £193?

Balance - £973

Adrian - Planned Expenditure of £180 for 3 years web hosting, HostPAPA – Green Hosting.

WBC will be paying venue hire costs of Green Fair and Lectures.

Agreed to close accounts for the Calendar year 2009.

Discussion on how this should be spent

Primary purpose is for

- Marketing, hosting of Meetings & Web site for 3 years?
- Great unleashing
- Stall – table, outdoor display boards.
- Working group events but not the actual mechanism of the working groups
- We need to log in kind contributions. (Action for Next meeting – ask Working groups for their contributions and volunteer hours for the last year.) 3 Officers should log their time (plus Adrian) plus rough hours from Working groups. All helps with funding applications.
- Accounts agreed by steering group.

Appointment of Officers

No response to call for nominations.

Chair, Vice Chair, Secretary and Treasurer all re-appointed. Adrian appointed as Communications officer

Next AGM will be Monday 10th Jan 2011 Weather permitting

AGM Closed

Steering Group Meeting Formally Opened

1. **Web Hosting.** How do we migrate from WordPress to Wordpress.org this should happen over the next few months. Previous minutes confidentiality discussed. Dates for all meetings to be put on calendar section.
 - a. 12 steps for action to be posted
 - b. Energy & Transport Group to be renamed, revised words needed?
 - c. How can we show how people could get involved NOW. How can we name the groups and people who attended. Need to ask people at all meetings if they are happy to be named on web sites.
 - d. Key people BIO's to be written and sent to Adrian?
 - e. Who are the steering group, - Anyone who turns up we should say this. Say thank you to all the people who have come along type messages. Name names and thanks every month pass these on to Adrian. NC to look through previous minutes

- f. book all year's working group meetings now and pass dates to Adrian. Newsletter is typically 3rd week of the month.
 - g. This months newsletter, pledge, thanks to steering group, mention green fair, 30 ways to get involved, new schools group, Pledge page.
 - h. Press releases since October – Pass these to Adrian, 1 before and after 350.
 - i. All other ideas for the web site to be sent to Adrian.
 - j. Monthly column for the Herald suggestion for AW to coordinate, share content with Farnham? CD to speak to Farnham TT group. CD to speak to Haslemere Herald
 - k. Question over location of case studies? Sandy Papers? (Not Articles) To be called stories
2. **Energy & Transport** – Nothing since last meeting
 3. **Landshare** – meeting postponed. Leaflets to be distributed with changed dates, 2/3 possible sites. Hope to get these up and running from these next public meetings. OP to send Roundhurst details. Distribution list for Imbhams? Ask town clerk if they could send to the allotment waiting list. Book a date / workshop – date on one of the sites. Need to be clearer.
 4. **Schools Group** – Terms of reference and action plan. To improve knowledge of sustainability & XXX in Haslemere schools. Could run a schools workshop, to present resources, and possible plans to schools staff.

Then ask what teachers in the area want. Schools Questionnaire to be written by Sue Stathers. Start by working with existing schools that we already know. February questionnaire will be sent. How can we bring schools together. AF to invite Jackie to join the group. Kick off meeting likely to be in Feb.

5. Xmas Fair Review

Slightly too much on the stand. Hot Cider was popular. Name one veg easier? Can we get kids involved. There was a specific young person who donated noted as YP on list of names. Tried to do too much, 40 names on the list. 20% increase. Simplified key messages on the boards. Confusion over the other leaflets that we held – could we have a local producers box instead. **Should have taken photos for future web site.**

CD Put together a box and lessons learned for next time.

To be purchased – TABLE. External display boards. Can we get one that can be reusable, variable length bungees. Poster fixings, leaflet holders, A3 & A5.

Discussion about overall name of group and publicity material –

Could we get kids to do some before and after competition posters. Name agreed as Transition Haslemere. NP to ask Cathy “before and after picture” arrow between, cars/planes on side, walking/cycling to other side to trees/ but careful not to alienate – electric car (e) on the side? Rebranding to take place over time.

What is our publishing standard. Size and format? Trifold A4 – agreed

Should we produce a generic Transition Haslemere leaflet. Need to PDF/Adobe format. AW to collate a single flyer.

Discussion about .org as name.

AW to look at Haslemere.com website are we on there?

6. Waitrose – Thank you letter CD to send one. Press release £434 raised, let them know what we have spent it on. AW to write it.
7. Green Fair – May need a separate meeting. Venue hire cost by council. Entry fee to be a suggested donation Stall holders fees – none. Saturday in September – will ask for money then. Suggested share of profit. Electric bike hookup suggestion – agreement to spend up to £100 on one. Sue Stathers to speak to NP about Eco-crafts ideas. NP to ask about Face painting. CD to ask about bee keeper. Local Food – mini market – can someone do that? Landshare to do a stand. Can we get Roundhurst there? AW mentioned a wood carving. JR to coordinate local producers. Need a suggestion for talk on 23rd June. AW to create a new tab on the web site.

Previous Minutes – Matters arising